WOODROW WILSON HIGH SCHOOL
CLASS OF 2020 COMMENCEMENT GUIDE

Graduation is almost here. Listed below are guidelines to insure a successful commencement day....

**Cap and Gown Distribution**
Cap and Gown distribution is on Friday, April 17th in the foyer of the auditorium. If you are unable to attend, please see Ms. McFarland after the 17th.

**Yearbook Distribution**
Seniors may pick up yearbooks on Thursday, June 4th in the school store during 6th period. I.D. will be required to receive yours.

**Senior Celebration**
Thursday, June 4th during 6th period in the Gym. Get your yearbook then join us in the gym.

**Senior Awards**
The Honor Cord Ceremony is for seniors with a cumulative G.P.A. of 3.2 or higher and will be held on Tuesday, May 19th in the auditorium, beginning at 7:00 p.m.

The Scholarship and Senior Awards Ceremony Held on May 26th in the auditorium, beginning at 7:00 p.m. This event is by invitation only.

**Senior Ball**
The Senior Ball is on Friday, June 5th at the Tacoma Art Museum 8:00 - 11:00 p.m. Tickets are $15.00 for seniors with ASB, $20.00 without ASB and $50.00 for guests (Non-Wilson guests must be approved by Ms. Hartman by May 26th). Tickets must be purchased in advance and go on sale May 18th. Tickets will not be available for purchase at the door. Remember: **You will need picture ID to get into the dance**. Senior Ball is a formal event. Refer to the handbook for proper attire. Guest forms will be available April 13th.

**Senior Check Out**
The senior check out date will be Wednesday, June 10th after rehearsal. Pick up your check out form in the gym at 8:45 AM. Sign out with all your teachers and return to the gym to be cleared by Ms. Johnson, Ms. Pong and Ms. Chantler and get final graduation clearance from your counselor.
A-E Mr. Coleman
F-Li Ms. Madison
Lo-Ri Ms. Elsdon
Ro-Z Mr. Burns

**Senior Check-Out Continued**
You must have passed 48 classes, have 24 credits and completed all state requirements in order to participate in the graduation ceremony and receive your diploma.
NO EXCEPTIONS!

**Graduation Rehearsal**
Wednesday, June 10th at 7:35 AM – 8:45 AM at Wilson High School in the gym. Please park in the pool parking lot and please be on time.

**Running Start Students**
In May, your college will be sending you a grade verification sheet that you are to take around to each of your current college course instructors. This form is required and serves to provide written instructor verification that you are passing your current college courses (courses needed to graduate). This form must be turned in completed at senior check out on June 10th. Running Start students may pick up their diploma once your college credits have been received and posted to your transcript.

**Graduation Tickets and Guest Information**
Each senior will receive eight free tickets (MUST BE DEBT FREE to receive free tickets). Additional tickets may be purchased at Wilson High School for $5.00 or at the Tacoma Dome on graduation day for $5.00. Tickets will go on sale April 13th. Your free tickets will be given to you at senior check out once it is verified that you have no fines with Ms. Pong and Ms. Chantler.

**Parking – Graduation Ceremony**
Graduates, parents and guests may park in lots A, B, F or G. Disabled parking with permits in lots D, E, and K. **All parking is $15.00 per vehicle.**

**Pre-Graduation Ceremony Photo Booth**
Prior to the graduation ceremony there will be a photo booth with props and backdrop in the student line-up area. Photos from this will be posted to Facebook following graduation. Great time to pose with friends and school staff. At 12:45 PM ALL students must be in their assigned lines prepared to enter the dome seating area.
**Graduation Ceremony**
Friday, June 12th, at 1:00 p.m. at the Tacoma Dome. Students are responsible for their own transportation to and from. Parents and guests will enter the Dome through Gate C and upper gate A. Handicapped tickets are available upon request. They are $5 and can be purchased easily where tickets are sold. Any questions contact Ms. McFarland at 571-6147. Following the ceremony, family and friends may meet graduates OUTSIDE the lower gate A of the Dome.

**Ceremony Guidelines**
Please remember that graduation is a formal ceremony. Please do not bring any food, drinks, helium balloons, and liquid string in aerosol cans, beach balls, gum or other objects. You will be searched, security will confiscate these items and you will be asked to leave. (Aerosol cans carried by graduates or audience are prohibited in the contract that Tacoma Public Schools has with the Dome.)

Graduates may wear honor cords and medallions awarded from Wilson, but NO OTHER adornment including leis, corsages, boutonnieres, etc. will be allowed. Decoration of caps (including tops) and gowns with glitter, paint or anything else is prohibited.

We are requesting that students do not throw their caps into the air at the end of the ceremony. This is a dangerous act that could cause injury. Tacoma School District Security and Tacoma Police Officers will be at the door of the Tacoma Dome to enforce both Tacoma School District and Tacoma Dome regulations and policies.

**Valuables at Graduation**
There is no secure storage for purses, cameras, cell phones or other valuables at the Dome. Please don’t ask staff to watch over your valuables. Leave them at home or in the care of a guest/parent.

**Graduation Processional**
Graduates will line up at the lower gate A to enter the dome. Plan to arrive by 12:15 p.m. If your name is not on the graduation list, you will not be permitted to enter the Dome and participate in the graduation exercises. After you are dressed in your cap and gown, please pick up your name card from the table in the northwest corner of the main floor. Staff will be there to assist with phonetic spellings on name cards. Then find your partners and line up in your row of four, as rehearsed.

**Graduation Photos**
Photos will be taken by Leos and will be available for purchase. Look for an informational flyer regarding purchasing yours at senior check out.

**Graduation Ceremony Live Feed**
Tacoma’s Public Information Office will live stream graduation on Facebook. Check out Wilson’s web page for the link to view as graduation day approaches. This is a great way for family members who cannot attend to be part of your student’s milestone.

**Diploma Distribution**
Diplomas will not be given out after the graduation ceremony. Graduates can pick up their diplomas from the counseling office beginning July 23rd, Monday through Thursday from 8:00 a.m. until 3:00 p.m. Students over 18 must pick up their own diploma, unless written permission is received to release it to a parent. You or your parent may pick up your diploma if you are under the age of 18.

If you are deficient in credits or owe fines you will not receive your diploma until fines are paid and credits/state requirements are met.

**Transcripts**
Final official transcripts are now requested through Parchment system. Go to the following site: www.tacomaschools.org/wilson then choose “Resources” then “Order Transcripts”.

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**Schedule of Senior Events**

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Event</th>
<th>Location</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday</td>
<td>May 19th</td>
<td>Senior Awards- Honor Cords</td>
<td>Auditorium</td>
<td>7:00 p.m.</td>
</tr>
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<td>Senior Awards- Scholarship</td>
<td>Auditorium</td>
<td>7:00 p.m.</td>
</tr>
<tr>
<td>Various</td>
<td>June 3rd</td>
<td>Senior Finals (through June 9th)</td>
<td>Teachers Choice</td>
<td>School Hours</td>
</tr>
<tr>
<td>Friday</td>
<td>June 5th</td>
<td>Senior Ball</td>
<td>TAM</td>
<td>8:00-11:00 p.m.</td>
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<td>8:45-10:30 a.m.</td>
</tr>
<tr>
<td>Friday</td>
<td>June 12th</td>
<td>Graduation</td>
<td>Tacoma Dome</td>
<td>1 p.m. (arrival 12:15)</td>
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</tbody>
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