Dear Parent, Guardian, or Youth:

Because the district seeks to place your child(ren) in a school other than the school of origin or the school you requested, we are providing this information packet to inform you of your right to appeal our decision.

Included, you will find the following:

1. Written contact information for the school district’s Homeless Liaison and State Coordinator
2. Receipt of dispute resolution packet
3. A detachable form that you can complete and turn into the school or Homeless Liaison to initiate the dispute process
4. A written step-by-step description of how to dispute the school district’s decision, along with information
5. Written notice of the right to enroll immediately in the school where enrollment was sought pending resolution of the dispute

If, at any time, you have questions regarding the dispute resolution process, you can contact the district Homeless Liaison or the State Homeless Education Coordinator, and they will assist you with the process.

School District Homeless Liaison
Christiane Paget
Tacoma Public Schools
601 South 8th Street
Tacoma, WA 98401-1357
253.571.1283

WA State Homeless Education Coordinator
Melinda Dyer
Office of the Superintendent of Public Instruction
PO Box 47200
Olympia, WA 98504
360.725.6050