Unloading Kindergarten Students at Bus Stops

All kindergarten students must wear badges indicating their name and stop location for the first few weeks of school or until the bus driver is familiar with the student’s name and stop.

The noon take-home and pick-up stops are established based on the closest corner to the child’s home/daycare. Morning pick-ups and afternoon drop-offs are established, published bus stops. Drivers are not allowed to pick up or drop off students other than at designated bus stops. Locations of stops are available on the district Web site at: www.tacoma.k12.wa.us/distinfo/transportation.

Noon Stops

Noon take-home for student’s kindergarten stops will be established at the closest corner from the student’s home or daycare address. All kindergarten students are to be met at their bus stops by a person designated by the parent/guardian. Tacoma School District bus drivers are instructed not to leave a kindergarten student alone without a person acknowledging their presence. In the event that someone is not at the bus stop to receive a child, the bus driver will contact the dispatch office and report the situation. A reasonable effort will be made to contact a parent/guardian. If contact cannot be made, dispatch will notify the child’s school. The child will be returned to the school at the end of the bus run or the child’s assigned bus stop if contact had been made with the parent/guardian.

Written authorization must be provided if a parent/guardian or other designated person will not be at the stop and the student may walk home or to daycare without supervision.

P.M. Stops

Afternoon kindergarten students will be dropped off at established, published, neighborhood bus stops, not their individual noon stops. Kindergarten students will be getting off the bus with other students in grade K-5. Parents/guardians are encouraged to meet their children at the bus stops; however, a parent/guardian does not have to be at the stop for the student to be dropped off. If a kindergarten child is the only one who uses the stop and the parent/guardian is not present, the child will be returned to the school unless the parent/guardian has signed the authorization form. Parents should familiarize the child with the appropriate bus stop, the proper walking path and other students to walk with.

Approved 5/10/05
Noon Stop Authorization-Form

Noon take-home kindergarten stops will be established at the closest corner from the student’s home or daycare address. All kindergarten students being dropped off at a noon stop are to be met at their bus stops by a parent/guardian or designated person when being dropped off. Tacoma school district bus drivers are instructed not to leave a kindergarten student alone without a parent/guardian or designated person acknowledging their presence. In the event that someone is not at the bus stop to receive a child, the bus driver will contact the dispatch office and report the situation. A reasonable effort will be made to contact a parent/guardian. If contact cannot be made, dispatch will notify the child’s’ school. The child will be returned to the school at the end of the bus run or the child’s assigned bus stop if contact had been made with the parent/guardian.

A parent/guardian must provide written documentation/waiver that a responsible person will not be at the stop and the student may walk to home or the daycare alone.

Authorization
I am giving permission for my son/daughter:

First Name: ___________________________ Last Name: ___________________________

Beginning Date: ___________________________ Ending Date: ___________________________

to be responsible for walking home unaccompanied after exiting the school bus at his/her noon corner bus stop.

The bus stop is located at: ____________________________________________________________

I have instructed my child on the proper walking path home.

School: ____________________________________________________________

Parent/Guardian Signature: ___________________________ Date: ________________

Building Principal Signature: ___________________________ Date: ________________

Director of Transportation: ___________________________ Date: ________________

One copy to Transportation; one copy to Parent; retain one copy at School