Fundraising Activities Involving Students

Guidelines for student fundraising activities are as follows:

A. Student participation must be voluntary.

B. The fundraising activity must be such that it is not likely to create a poor public relations image.

C. Fundraising efforts must not interfere with the educational program.

D. The period of time allowed for a particular fundraiser should be predetermined and of short duration.

E. Written parental consent must be obtained prior to elementary students participating in fundraising activities.

F. Door-to-door canvassing by students is prohibited.

G. Fundraising activities conducted by associated student bodies or sub-groups thereof must conform to the district ASB accounting requirements. Expenditures of all ASB funds must be approved by the ASB.

H. Any school sponsored fundraising activity must have the prior approval of the principal.

I. Except as authorized in Policy 6130 “District Fundraising,” student fundraising shall be for school-sponsored activities.

J. Fundraising activities conducted by outside groups (including parent groups) must not involve the official student body organizations and must not utilize district materials, supplies, facilities or staff unless reimbursement is made.

K. Sponsorship of fundraising activities by school’s official parent groups, even where moneys realized shall be donated to associated student bodies, is encouraged to minimize accounting difficulties. If fundraising activities are co-sponsored by a student body organization and a parent group, an arrangement for the proportional sharing of expenses and profits or losses should be made prior to initiation of fundraising.

L. The following fundraising activities are permitted if the other conditions stated above are met:

1. Sales of goods;
2. Car washes, school supplies, rummage and garage sales, meals, advertisements and auctions;
3. Paper drives, bottle drives, etc. that do not interfere with the school day;
4. Carnivals when organized and supervised by the school and/or the recognized parent group;
5. Skating and bowling parties provided there is adequate supervision and liability protection;
6. Band-a-thons, bike-a-thons, and walk-a-thons provided that there are no more than one during a school year;
7. Basketball games if liability insurance for participants and facilities is included in the contract;
8. Talent, variety, musical, and drama productions (after school hours); and
9. Raffle and bingo games (no more than two per year).

Any major purpose fundraising activity that is not listed above must have the approval of the superintendent or designee.

M. Any outside group other than an official school-parent group must have approval of the principal before conducting fundraising activities within a school or schools. Such outside organizations or persons seeking to raise funds from or through students:

1. Must work through established official parent organizations and not with or through student body organizations or the administration.
2. May not use school materials, supplies, facilities or staff without proper reimbursement. Requests to the administration for access to students for purposes of fundraising should be referred to the appropriate parent organization, which shall have the option of permitting the outside group to utilize the parent organization’s normal method of communication to transmit information concerning the fundraising.
3. Shall not collect money in school buildings as part of fundraising activities. Fund collections must be made by other means in other locations under the supervision of the official parent groups.
4. May display a sign announcing a fundraising activity. Brochures explaining the program may be made available to students through the school office.

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