



**Tacoma Business Academy
Tacoma School District
School Improvement Plan
Drafted December 22, 2009 Updated February 8, 2010**

Mission Statement

Our mission is to engage students that have come to the realization that past choices affect future success and to support these students in making positive changes in their new direction.

Vision Statement

The Tacoma Business Academy is a school of choice for high school students who have struggled in traditional settings and desire an alternative to complete high school requirements, acquire employment related skills, and develop strategies to successfully navigate the challenge of life. The Tacoma Business Academy prepares students for entry into the workforce, college, career and technical education programs, and a variety of other academic completion programs. The Program allows students to re-enter the educational system; learning how to develop their skills as successful members of a learning community as they prepare for the next leg of their academic journey.

Data

The Tacoma Business Academy commenced operations in September, 2008 as a partnership between the Tacoma School District, Bates Technical College, and Communities In Schools of Tacoma. TBA is located on the downtown campus of Bates Technical College and was initially listed as a program affiliated with Oakland High School. The location and listing led to many challenges in data collection for the 2008-09 school year. The Tacoma Business Academy received school status in September, 2009 (school #293) making disaggregating of data possible through existing technology. Information will be collected by term and reviewed periodically to make informed decisions in programming and instruction to improve student learning.



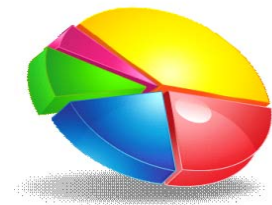
Portfolio

Data	Data Source	Frequency	Conversion
Attendance	eSIS Report	Term	Excel
Continuous Enrollment	eSIS Report	Term	Excel
FTE	eSIS	Monthly	Access
Exit Survey	MS Word	Annual	Excel
Credits at Intake	eSIS	Annual	Excel
Credits at Exit	eSIS	Annual	Excel
TBA Credits Attempted	eSIS	Term	Excel
TBA Credits Earned	eSIS	Term	Excel
BTC Credits Attempted	BTC Credits Report	Term	Excel
BTC Credits Earned	BTC Credits Report	Term	Excel
Apex Credits Attempted	eSIS	Term	Excel
Apex Credits Earned	eSIS	Term	Excel
Demographics - Age	eSIS	Term	Excel
Demographics - Ethnicity	eSIS	Term	Excel
Demographics - Gender	eSIS	Term	Excel
Employment	Worksite Learning	Term	Excel
State Assessment - Reading	TAD	Annual	Excel
State Assessment - Writing	TAD	Annual	Excel
State Assessment – Math	TAD	Annual	Excel
State Assessment - Science	TAD	Annual	Excel
Collection of Evidence	TAD	Term	Excel
Weapons Report	OSPI	Annual	Excel
Suspension/Expulsion	OSPI	Annual	Excel
Exit Plan - BTC HS	eSIS	Annual	Excel
Exit Plan - GED	eSIS	Annual	Excel
Exit Plan - Other School	eSIS	Annual	Excel



Goals – Logic Model

Process			Outcome	
Resources	Activities	Outputs	Outcomes and Indicators	Goal
eSIS Data Base	Maintain accurate attendance reports (begin early in term)	Participate in eSIS training. Enter data in eSIS	Students attend all classes at a 90% rate or greater	Improve student daily attendance in TBA and BTC classes.
Business Partners	Create incentives and rewards program	Create recognition for short-term and long-term progress	Students maintain 90% continuous enrollment from 1 term to the next term	Improve continuous student enrollment from date of inception to date of completion or transfer with plan
Mentors	Communicate attendance as high priority	WSLP goals, Syllabii, ConnectEd Messages, Webpage, SWIFT, Brochure		
TBA Website	Review and modify ALE probationary process	Create and maintain procedure for weekly review.		
ConnectEd				
Apex Learning	Provide web-enhanced classes	Expand available Apex seats to 25 seats & teacher training	Master schedule expanded to deliver more options through Apex	Expand instructional strategies to serve at-risk youth
TBA Computer Lab	Incorporate strategies for working with at-risk youth	Teachers participate in Professional Development		
Instructional Facilitators	Reinforce basic academic skills in CTE curriculum	Add .5 Social Studies Teacher	SBA Grant Supported Curriculum, Mentoring, Loan Plan	Improve academic success as measured by grades and earned credits
REACH Computer Lab	SBA Entrepreneurship Program (20 Day Term 4)	Jane Schaffer Writing Model, Math HSPE Support, Social Studies, Advanced Placement		
BTC/SBA				



Goals – Logic Model

Process			Outcome	
Resources	Activities	Outputs	Outcomes and Indicators	Goal
Communities In Schools of Tacoma	Renew Inter-local Agreement – include language for transportation, Apex, BTC identification cards, BTC course/term enrollment fee	ALE staffing ratio of 15 FTE/Teacher Provide options to meet graduation requirements	Review and revise enrollment procedures to target students for continuous enrollment	Improve the sustainability of TBA
Bates Technical College	Expand Master Schedule & Program of Study to meet needs of student population	Align with BTC academic schedule, Apex, Social Studies	Business English, Business Math, Business Law, Publishing	
Apex Learning	Exit Survey, Appreciative Inquiry Interview, ALE Probationary Process, SCDM Calendar and Registration Process	Equivalency credit Provide for student services, including registration and behavior support (add to 2010-11 BE staffing request)	Obtain instructional materials and textbooks for these classes.	
REACH	Designate site coordinator position	Review and recommend Head Teacher (+ stipend or administrator + stipend)	Collaborate with CIST resource specialist to coordinate resources for clothing, food, toiletry, etc	
	Prepare annual budget and include: Lunch program, transportation, BTC fee		Clearly communicated budget plan and responsible parties	



Research

Continue research in Affective Schools and Alternative Learning Experience procedures and align professional development activities and priorities to support the School Improvement Plan of the Tacoma Business Academy. Consider geographic regions with similar challenges with small learning communities (Alaska, Montana, Spokane, South Seattle)

Plan

Utilize SCDM to outline and align TBA Calendar and Schedule with Bates Technical College. Include induction day activities for student orientation. Utilize flexibility in ALE procedures to schedule common collaborative planning time for review of student work and make informed instructional decisions. Review and align goals of TCIS Site Plan.

Monitor

Include TBA SIP goals in planning and reflection conversations at monthly staff meetings and for guiding professional development activities. Reference and address goals of TBA SIP in the TBA partnership agreement. Collect, review and present TBA Portfolio data at the conclusion of each term. Review TBA Portfolio side-by-side with TCIS TBA Site Plan and develop common agreements for collaborative effort.

Evaluate

Prepare annual executive summary to the Tacoma School District Board of Directors. The Summary will include District Improvement Goals as criteria for measuring the progress of the Tacoma Business Academy.

District Improvement Goals

1. Increase achievement for all students each year by 10%. (Based on the difference between the 2007 WASL scores and 100% of students meeting state standard.)
2. Decrease the gap between underperforming subgroups and the district average performance on the WASL by 10% annually.
3. Decrease the dropout rate by 10% annually.
4. Reduce the number of students not graduating by 10% annually.

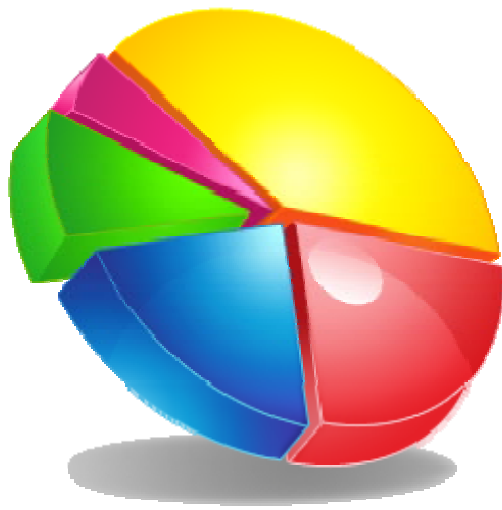
Plan Review

Review plan in preparing annual partnership agreement, coordinating professional development activities, and for communicating the priorities of the program.

Plan – Do – Study – Act

(Deming, 1990)

The Tacoma Business Academy



**School Improvement Plan
2009 – 2010**

**John Page, TBA Principal & CTE Assistant Director
Anita Jinks, CTE Director**

The Tacoma Business Academy

School Improvement Plan

2009-10

Review Team

_____	_____
(TBA Student)	(Date)
_____	_____
(TBA Parent)	(Date)
_____	_____
(TPS Business Education Teacher)	(Date)
_____	_____
(TPS World of Work Teacher)	(Date)
_____	_____
(TCIS Community Resource Specialist)	(Date)
_____	_____
(TCIS Executive Director)	(Date)
_____	_____
(Bates Technical High School Principal)	(Date)
_____	_____
(TBA Principal)	(Date)
_____	_____
(TPS CTE Director)	(Date)